

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, February 13, 2019 at 7:00 p.m. in the David Vern Luce Community Building Allen Chase, Supervisor presiding. Board members present were: Darren Carlstrom, Harold North, Henry Harper Jr. , and Mark Abbey. Others present were: Mark LeBaron, Highway Superintendent, Jeff Crossley, Town Justice, Leah Grossmen, Innogy, Mark Jaquith, Earl & Joni Riggle, and Susan L. Peacock, Town Clerk.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

All the Town Board members were given a copy of the Town's 2019 Meeting Dates.

Each board member had been given a copy of the minutes of the January 9th, 2019 board meeting. A motion was made by Mark Abbey seconded by Darren Carlstrom and with none opposed it carried to accept the minutes as submitted.

A motion was made by Henry Harper Jr., seconded by Harold North and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 9 to No. 33 in the amount of \$66,037.32 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 23 to No. 50 in the amount of \$17,240.34, which have been duly audited.

A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to accept the January 2019 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat,

A motion was made by Henry Harper Jr., seconded by Harold North and with none opposed it carried to accept the Justice audit performed on January 19th, 2019 by Mark Abbey and Darren Carlstrom. A copy of the audits was presented to the Town Clerk.

A motion was made by Henry Harper Jr., seconded by Harold North and with none opposed it carried to schedule a Public Hearing Wednesday, March 13th, 2019 at 7pm at the David Vern Luce Building, 8 Lester St., Sinclairville, NY regarding releasing \$1400 in funds from the Cemetery Sign Reserve Fund as well as \$600 from the Cemetery Fund (A8810.4) for a total of \$2000 to the Evergreen Cemetery for 1 new sign and 1 sign relocation.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to eliminate the current Town debit/credit card at Community Bank, N. A. and open a "Business" Mastercard at Community Bank N.A. that will have improved fraud control included.

A motion was made by Mark Abbey, seconded by Henry Harper Jr. and with none opposed it carried to allow Supervisor Chase to enter into a contract with Chautauqua County Sheriff's Office for enhanced police protection for the duration of 1 year in the amount of \$4500.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to put out for bid a new Lean-to building to be attached to the current highway building.

A motion was made by Darren Carlstrom, seconded by Henry Harper Jr. and with none opposed it carried to purchase a 2005 IH 4400 LP Cab & Chassis Plow Truck with automatic transmission and an odometer reading of 75,000 miles from Benjamin Wassell in the amount of \$10,000.

A motion was made by Harold North, seconded by Mark Abbey and with none opposed it carried to purchase a 2005 International Ten-wheeler Plow Truck with an aluminum box and plow equipment with a wing from Chautauqua County in the amount of \$15,000. This truck needs minor repairs to the cab & oil reservoir that can be performed in our highway building shop.

A motion was made by Darren Carlstrom, seconded by Harold North and with none opposed it carried to install a new propane heater in the highway building in the amount of \$3575.

A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to sell the #3 2574 International single axle dump truck with plow equipment with a minimum bid of \$12,000.

Discussion was heard on the following:

1. **JUSTICE REPORT:** 36 new cases, 59 closed in January. A new hard drive, surge protector and monitor needs to be purchased and installed replacing the existing system which was damaged beyond repair in a power surge during a storm in early February. The Justice Grant that was applied for was granted. Questions on outstanding refund checks. Web DVS Training to be attended in the near future. A letter was received from the District Attorney authorizing our Attorney (or an appointed Attorney) may represent the Town in all local law litigation.

2. **HIGHWAY REPORT:** A potential Natural Gas leak at the Town Highway building that had been recognized by the Well Tender since summertime was neglected

4. **TAX COLLECTOR:** January tax amount collected: \$329,903.54. 3 checks were written to Supervisor Chase fulfilling the Town tax warrant in the amount of \$610,889.00 as follows: \$235526.00 CK #1148, \$330363.00 CK #1149, \$45000.00 CK #1150

5. ASSESSOR REPORT:

TOWN OF CHARLOTTE
ASSESSORS REPORT
February 2019

March 1st, Taxable Status Date, is fast approaching. All STAR, Aged, and Agricultural exemptions need to be filed on or before March 1, 2019. They can also be postmarked on March 1st.

I am sending 2nd notices out to those who have not yet reapplied for their STAR, Aged, or Ag Land exemption. I will call those who have not reapplied by the last week of February.

Thank you.

6. **BUILDING/ZONING REPORT:**

Supervisor
Allen Chase

Town Clerk / Registrar
Susan Peacock

Highway Superintendent
Mark Lebaron

Attorney
Dana Lundberg

TOWN OF CHARLOTTE

8 Lester Street, P.O. Box 482
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CODE ENFORCEMENT OFFICE

Alan Gustafson, Code Enforcement Officer
Cellular/Text: (716) 450-3032
E-Mail: townofcharlotteceo@outlook.com

Councilmen
Mark Abbey
Darren Carlstrom
Henry Harper Jr
Harry North

Assessor
Kevin Okerlund

Justice
Jeffery Crossley

CODE ENFORCEMENT OFFICER MONTHLY REPORT JANUARY 2019

To Members of the Town Board, below is a summary of activity for January 2019:

	THIS MONTH	YEAR TO DATE
Building Permits Issued:	2	2
• 19-001, 2796 Edson Road, Malcolm Bernard, Shed		
• 19-002, 3160 Charlotte Hill Road, Donald Fisher, Barn		
Building Permit Fees:	\$40.00	\$40.00
Building Inspections Performed:	4	4
Certificates of Occupancy:	0	0
Certificates of Compliance:	3	3
Phone Calls/Personal Contact/Email:	25	25
Complaints/Violations/Actions Taken:	1	1

Highlights

- Received an application for an Area Variance for the construction of a garage at 6480 Nelson Road, Branden Robbins. Required front yard setback is 75'. 30' is proposed.
- Working on the 2018 Annual Report for the Department of State, Division of Building Standards and Codes.
- Submitted 2018 Building Permit Report to the Assessor.
- Continuing to update and create permit forms and informational handouts.
- Performing surveillance of town regarding property maintenance issues that need to be addressed in 2019.

Respectfully Submitted,



Alan Gustafson
Code Enforcement Officer

7. **WIND UPDATE:** Leah Grossmen from Innogy gave an update on confusion regarding Hodgson & Russ invoices that are being received. Crossing agreements with utilities for the infrastructure of oil and gas lines have been submitted. The DEC reported no objections for Northern Long-eared bat roosting. Leah will attempt to attend every Town Board meeting providing updates and answering questions until the project is completed.

Article 10 Amendment

Cassadaga Wind submitted an amendment to its Article 10 certificate on January 11, 2019. The amendment requests permission to clear trees starting in June. The decision from the Siting Board will determine when the project can begin clearing trees and beginning construction. The amendment can be found on the project's website.

Article 10 Compliance Filings

Cassadaga continues to work on the compliance filings required prior to beginning construction. We will be working closely with the Town on the decommissioning plan as well as the pre-construction road survey.

Other Activities

The tree marking is almost complete, and we will be working with all landowners on completing the tree appraisals over the coming weeks.

8. Town residents voiced opposition to the Wind Farm specifications.

A motion to adjourn was made by Mark Abbey, seconded by Harold North and with none opposed it carried. The next regular Town Board Meeting is scheduled for Wednesday, March 13th, 2019 at the David Vern Luce Building, 8 Lester St., Sinclairville, NY.

Respectfully submitted

Susan Peacock

Town Clerk/Tax Collector/Registrar