



The Town Board, Town of Charlotte held a regular Board Meeting on Tuesday, June 11, 2019 at 7:00 p.m. in the David Vern Luce Community Building Allen Chase, Supervisor presiding. Board members present were: Darren Carlstrom, Harold North, and Mark Abbey. Henry Harper Jr. was absent. Others present were: Wanda Crossley, Court Clerk, Mark LeBaron, Highway Superintendent, John Nalbone, Universal Recourses, Leah Grossman, Innogy, Sherman Sweeney, Earl & Joni Riggle, Dennis Emke, Jim & Jolene Swanson, Dylan Huston, and Susan L. Peacock, Town Clerk.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the May 8th, 2019 board meeting. A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to accept the minutes as submitted.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 91 to No. 112 in the amount of \$10,883.19 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 126 to No. 150 in the amount of \$11854.30 which have been duly audited.

A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to accept the May 2019 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to accept the Highway Department's pipe bid from the Town of Arkwright.

A motion was made by Darren Carlstrom, seconded by Harold North and with none opposed it carried to scan any and all Historical Books that are in the Town Clerk's possession into the Laserfiche system and then forward these books to the Sinclairville History Museum.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to accept Supervisor Chase's appointment of Sherman E. Sweeney to the Zoning Board of Review for a 5-year term.



A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to authorize Allen Chase, Town Supervisor, to pay GHD invoice #73030 dated 5/15/2019 in the amount of \$7977.10 out of the escrow account funded entirely by Innogy. This is at no cost to the Town in any way.

The following resolution was offered by Darren Carlstrom, seconded by Harold North and with none opposed it carried in a roll call vote as follows: Harold North-YEA, Darren Carlstrom-YEA, Mark Abbey-YEA and Allen Chase-YEA

RESOLVE, that the gas bill received from John Nalbone and Universal Resources for the year 2018 included charges for an unknown gas leak and be it further:

RESOLVED, that the Town Supervisor, Allen Chase and John Nalbone, owner of Universal Recourses agree the debt be paid IN FULL by the Town by paying 65% of the adjusted 2018 bill in the amount of \$10,265.96 equaling a payment of \$6672.87.

Discussion was heard on the following:

1. **JUSTICE REPORT:** The Grant was approved without the fire alarm. The Court Clerk has completed the mandatory Court Clerk Training and a Certificate of Completion was presented to the Town Clerk. May saw 34 new cases and 29 closed cases bringing the total to 377 total charges for the year. The quote was signed by Allen Chase, Town Supervisor, for the pending installation of the duress alarms. The installation of a new GFI electrical outlet has been requested for the air conditioning unit that was purchased last year. The following report was submitted:



		2019			
		NEW CHARGES			CLOSED CHARGES
JAN		36			59
FEB		32			38
MAR		34			32
APR		51			32
MAY		34			29
JUNE					
JUL					
AUG					
SEPT					
OCT					
NOV					
DEC					
TOTAL OPENED CHARGES			TOTAL CLOSED		
		187	CHARGES		190
TOTAL CHARGES TO DATE FOR 2019					377
PETTY CASH FUND IS		\$250.00			
MANDATORY JUDICIAL TRAINING CORE A			APRIL 13, 2019		
MANDATORY COURT CLERK TRAINING			APRIL 27, 2019		
SOUTHERN TIER JUDICIAL AND COURT CLERK TRAINING			MAY 9, 2019		



PETTY CASH		\$250.00	June 11	9	2019
CASH ON HAND					\$197.30
CHANGE TO COME BACK FROM DEPOSIT					
CHANGE IN POSTAGE ENVELOPE					\$3.60
REIMBURSEMENT DUE FROM TOWN BOARD					\$49.10
NEW PETTY CASH RECEIPTS (will be claimed next mo)					
NEW POSTAGE RECEIPTS (will be claimed next mo)					
ChautauquaCountyMagistratesAssociationReimberusement					
TOTAL					\$250.00

2. **HIGHWAY REPORT:** Written Report:



Town of Charlotte Highway Report June
2019



June 11th

1. Have been hauling millings back to our shop from Sinclairville, Celeron, Lakewood, and Dunkirk micro milling jobs.
2. Ditching on Gilbert Rd.
3. Made some repairs to the new ten-wheeler from the county and have put into use.
4. Fixed the Freightliner yesterday which had a front right spring U-bolt broken.
5. One more day of mowing shoulders and will be done.
6. Hydraulic oil cooler is leaking on the grader. The dealer wants \$2350.00 for a new one. I will be looking for a better deal.
7. Have to replace two oil pans; one on the Volvo and one on the county ten-wheeler.

Mark LeBaron
Town of Charlotte Highway Superintendent



Assessors Report

June 2019

The Board of Assessment Review held grievance hearings Wednesday May 29, 2019 from 4pm to 8pm at the Town hall. 1 parcels was presented to the BAR for review.

Many thanks to Amanda, Ron, and Sue for their willingness to serve.

I have received our final equalization rate. The rate will be 95.3% which is up from last year's rate of 93%. The equalization rate is the ratio of assessed value to market value. It is made up a of 4 classes...A) Residential, B) Commercial, c) Vacant lands/Farms, and D) Utilities. Classes A & C carry the greatest weight in measuring the equalization rate as you can see from the attached sheet. Based on State numbers our residential ratio is 100.27 while vacant lands are currently at 63.37%. The overall rate is 90.95% but with the 5% add on the State allows the rate comes in at 95.3%.

I have finished balancing the assessment roll. The final roll will be filed with the County and State by July 1, 2019. The appropriate legal notice will be published in the Post Journal.

Thank you.

5. **WIND UPDATE:** Supervisor Allen Chase voiced his disappointment in the complaint procedure as well as the letter of credit letter wording as well as funding for residents who signed their agreements with Innogy at a later date.

6. **VILLAGE DISSOLUTION UPDATE:** An informational forum is taking place Wednesday, June 12, 2019 at the Park Church to discuss the procedure for dissolution. Discussion was heard on the adoption procedure of "special districts" should the Village dissolve. The vote to dissolve is open to Village Residents ONLY and will be August 13, 2019 from Noon – 9pm at the David Vern Luce Building, 8 Lester St., Sinclairville. This and more information is on the Town website under the "Village Dissolution" tab.

7. A discussion regarding shingle removal at the Highway Building was heard. Shingles may not need to come off before a new roof is installed.

8. After multiple complaints have been received by Supervisor Chase, the Sheriff Patrol schedule for targeting speeding and reckless driving in the Town was received and is starting this month with a cost of \$4500. The fines collected will be put in the budget offset this amount.

9. Leah Grossman gave input to the Town Board on the problems that Allen Chase, Town Supervisor, voiced disappointment about. She will be contacting her departments regarding the problems.

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



10. Earl Riggle voiced concerns regarding the dollar amounts of funding that will be transferred to the Library pending the Village Dissolution. Supervisor Chase assured these Town service as well as the 76'ers, Sinclairville Fire Department and park services will continue with no cut in funding.

11. Joni Riggle voiced concerns regarding employment opportunities on Innogy's website and the tree clearing procedure.

12. John Nalbone opened a conversation on the gas bill that was received by the Town for 2018. Mr. Nalbone agreed to accept \$6672.87 as payment *in full* of this bill. This represents 65% of the adjusted 2018 bill which equaled \$10,265.96. Mr. Nalbone also offered to help resolve finding gas leaks once the present gas leak is fixed, and the gas is back flowing to the Town Barns.

A motion to adjourn was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried. The next regular Town Board Meeting is scheduled for Wednesday, July 10th, 2019 at the David Vern Luce Building, 8 Lester St., Sinclairville, NY.

Respectfully submitted
Susan L. Peacock
Town Clerk/Tax Collector/Registrar