

**TOWN OF CHARLOTTE  
COUNTY OF CHAUTAUQUA  
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, September 11<sup>th</sup>, 2019 at 7:00 p.m. in the David Vern Luce Community Building, Allen Chase, Town Supervisor presiding. Town Board members present were: Harold North, Darren Carlstrom, Henry Harper Jr., and Mark Abbey. Others present were: Leah Grossman and Stephanie Ottey, Innogy, Randy Buntjer, Innogy Site Control Manager, Sandy Sayyeau, GHD, Kristine Buntjer, Sherman Sweeney, Jen & John Conway, Johnny Swanson, Gabe Chase, and Susan L. Peacock, Town Clerk.

The meeting was called to order.

Prayer and a moment of silence in honor of the September 11<sup>th</sup>, 2001 terrorist attacks were offered by Mark Abbey followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the August 14<sup>th</sup>, 2019 board meeting. A motion was made by Darren Carlstrom, seconded by Harold North and with none opposed it carried to accept the minutes as submitted.

A motion was made by Henry Harper Jr., seconded by Mark Abbey and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 143 to No. 151 in the amount of \$239,336.16 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 194 to No. 208 in the amount of \$2728.56 which have been duly audited.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to accept the August 2019 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Henry Harper Jr., seconded by Darren Carlstrom, and with none opposed it carried to approve a one-time donation to the Sinclairville History Fair in the amount of \$1,200. This money will come from the first Wind Farm payment.

A motion was made by Harry North, seconded by Mark Abbey, and with none opposed it carried to authorize the remainder of the \$15,000 payment (\$13,800) from Innogy from the Wind Farm payment to be added to the Highway Equipment Repair Line DA5130.4.



A motion was made by Mark Abbey, seconded by Harry North, and with none opposed it carried to authorize Allen Chase, Town Supervisor, to pay GHD invoice #74585 dated 8/16/19 in the amount of \$10,782.50 out of the escrow account funded entirely by Innogy. This is at no cost to the Town in any way.

Discussion was heard on the following:

1. **WRITTEN JUSTICE REPORT:** Information on changes for the year 2020 regarding increases in postage, envelopes, paper & toner as well as new required training for the Justice as well as the Court Clerk. Also new rules for mandated Court oversight of paperwork filed by Prosecution and Defense, new rules governing bail, eviction and speedy trials. A speeding ticket that was issued with the increased patrol had to be dismissed due to the issuing officer was not being present for the Court date. The following report was also presented:

<b>DISPENSING JUSTICE FOR ALL</b>			
2019			
	NEW CHARGES		CLOSED CHARGES
JAN	36		59
FEB	32		38
MAR	34		32
APR	51		32
MAY	34		29
JUNE	29		32
JUL	11		30
AUG	39		16
SEPT			
OCT			
NOV			
DEC			
<b>TOTAL OPENED CHARGES</b>		<b>TOTAL CLOSED</b>	
	266	<b>CHARGES</b>	268
<b>TOTAL CHARGES TO DATE FOR 2019</b>			<b>534</b>
PETTY CASH FUND IS	\$250.00		

Note: July Matrix & Officer Eddy ticket Is this one of the dates the Town has paid for coverage?

2. **WRITTEN HIGHWAY REPORT:**
  1. Paved Barnum Rd. with help from Chautauqua County, Gerry, Ellington Cherry Creek, Pomfret, Sheridan, Stockton, Poland and Ellery.



2. Paved the new intersection of North Hill Rd., Griswold Rd., and Tarbox Rd.
3. Paved the intersection of Roberts Rd. and Nelson Rd. for a better approach to the County Road.
4. Graded and placed millings on a couple sections of Roberts Rd.
5. Placed millings on two spots of Johnson Rd., graded and rolled.
6. Chip sealed upper Cassadaga Rd., East Rd., & North Hill Rd.
7. Installed Three cross pipes, one on lower Hall Rd., one on Ames Rd., and one on Smith Rd.
8. Helping put shoulders on new blacktop for Cherry Creek.
9. Helped Town of Pomfret blacktop.
10. Chautauqua County is grading Lewis, Housington and Boutwell Hill Roads as they are training an employee to run a grader and needed roads to practice on.
11. A letter was presented to the Town Board from the Department of Environmental Conservation regarding the LeBaron Gravel Mine's final reclamation.

3. **CLERK REPORT:**

1. August scheduled hours were 41 with 53 hours actually worked leaving the total amount of 12 hours over the scheduled hours.
2. Matthew Riggle, Deputy Town Clerk, has finished scanning a second History Book into the Laserfiche system. We are changing our focus to scanning in minute books and we will wait for contact from the Village regarding their enrollment into the Laserfiche system so we can transfer the files of the 2 Historical books we have scanned and hopefully get the original books to the History Museum per Larry Barmore's request. At that point we can refocus on the History Books.
3. I have been working with Brad Bentley, Chautauqua County Director of Public Facilities regarding the resurrection of Chautauqua County Waterway Maps. The map is currently available on our website.
4. Roger Gloss was contacted to pump out the port-o-let at the Charlotte Town Barns prior to 2 parties in August and asked to remove the facility at the end of September for the season and send a final bill.
5. All budget forms have been returned by Officers.



6. Some Star exemptions have not been applied to the School Taxes that were recently sent out. If there are any problems, contact Kevin Okerlund, Assessor.
7. The option of a multi-year dog license following the rabies vaccine parameters was discussed.
8. Public meeting information from the DOT regarding Route 60 passing lanes on Tuesday, September 17, 2019, 4-6pm at CVCS School was discussed.
9. The NYS required Sexual Harassment training optimistically will be available on line and hopefully each employee can do it at their discretion and produce the completion certificate to the Town Clerk by October 9<sup>th</sup>, 2019 and every year going forward.
10. An audit of the Clerk's 2018 banking accounts (Clerk Account, Credit Card Fees and Tax account) will be scheduled in the near future and audited by Town Supervisor, Allen Chase and Town Board Member Mark Abbey.
11. Information on joining the Chautauqua County Chamber of Commerce was presented to the Town Board.
12. Information regarding a "Mobile-Friendly" website was presented to the Town Board.
13. "Second Chances" in Jamestown does NOT accept copiers. There is an electronics recycling program Saturday, September 14<sup>th</sup> and the Town Clerk was directed to take the broken Court copier there.
14. The following report was presented:





4. **WRITTEN ASSESSOR REPORT:** A written report was submitted as follows:

Town of Charlotte

Assessors Report

September 2019

School tax bills have been mailed out. If there are any problems the property owner should contact the tax collector, and then, should it be an address or assessment issues, they should contact the Assessor's office.

I have been working on the usual monthly updating of all sales transactions, address changes, and other ongoing monthly tasks.

I will be out of the office from 9/23-9/25 for the Annual NYS Assessors conference. This conference allows me to pick up a majority of my required yearly education credits.

Thank you.



5. **WRITTEN DCO REPORT:** A written report was submitted as follows:

### DCO REPORT

K. Wiles

12 CALLS RECIEVED

5 Dog nuisance complaints, such as noise, destruction of property, running loose, ect.

0 Dangerous Dog (s)

2 Dog (s) found

3 Dog (s) missing

1 Dogs taken to SPCA

Other Call about cats.

4 APPEARANCE TICKETS ISSUED

3 Licensing

1 Other Running at large.

Scheduled to appear: 9 / 24 / 20 19 @ 4 : 30 PM

\* NOTES

\*Reimbursement funds requested None  YES (See page 2 for mileage used)  
will turn in october 19

Signed Krista Wiles 9 / 11 / 19





7. **WIND UPDATE:** 3 New large-scale maps were presented to put around Town regarding the Wind Turbine locations as well as travel routes and electrical line placements. Tree clearing began August 26<sup>th</sup> off Boutwell Hill Rd. and will continue on privately owned lands until the NYS lands have been approved. All tree clearing trucks are clearly marked. Please send feedback – good or bad – to Randy Buntger the Site Manager for the project. Randy introduced himself and will be hands on the project through its entirety. The electrical company O’Connell Electric (a NYS Company) will be working on the high voltage. Local company S. St. George will be doing the contract for road upgrades. An application for a new and more permanent MET tower to replace the existing one on North Hill Rd. was presented.

8. Town Highway Superintendent is continuing a list of dead and/or dying Ash trees that need immediate removal.

9. Bucket Truck training is being offered by the City of Jamestown. The actual contract for ownership between the 4 Towns is still in “draft” stage and should be finished by the next Town Board meeting.

10. Town Resident Johnny Swanson questioned why no new speed limit signs have been erected on Thornton Rd. The speed reduction was approved by both the Town and County, and now waiting on NY State approval.

A motion to adjourn was made by Mark Abbey, seconded Harry North and with none opposed it carried. The next regular Town Board Meeting is scheduled for Wednesday, October 2<sup>nd</sup>, 2019 at the David Vern Luce Building, 8 Lester St., Sinclairville, NY.

Respectfully submitted  
Susan L. Peacock  
Town Clerk/Tax Collector/Registrar