



**D264212 CPIN 5058.51.302.321**

**8.7 Miles of Asphalt Concrete Reconstruction on Rte 60 w/Replacement Bridge over a Branch of  
Cassadaga Creek  
Chautauqua County**

June 8, 2020

Union Concrete & Construction Corp  
PO Box 410  
West Seneca, NY 14224

Dear Contractor:

The contract for the above project has been awarded to Union Concrete & Construction Corp, PO Box 410, West Seneca, NY 14224.

A preconstruction and EEO affirmative action meeting will be held on Thursday, June 18, 2020 at 12:30 p.m. by WEBEX for the NYSDOT Region 5 Office, 100 Seneca Street, Buffalo, New York 14203.

Meeting Number: 161 047 0247

Meeting Password: FNpTvsd4f42

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To join this meeting (Now from mobile devices!)

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1. Go to <https://meetny.webex.com/meetny/j.php?MTID=m7fff987d291ae52e7153c1ad0f275e3a>
  2. If requested, enter your name and email address.
  3. If a password is required, enter the meeting password: FNpTvsd4f42
  4. Click "Join".
  5. Follow the instructions that appear on your screen.

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**Audio conference information**

To receive a call back, provide your phone number when you join the meeting, or call the number below and enter the access code.

Local: 1-518-549-0500

US Toll Free: 1-844-633-8697

Having trouble dialing in? Try these backup numbers:

US Toll Free: 1-844-633-8697

Local: 1-518-549-0500

Access code: 161 047 0247

Global call-in numbers:

<https://meetny.webex.com/meetny/globalcallin.php?MTID=m5b152a45a254af111186df1bc5ca02ac>

Toll-free dialing restrictions: [https://www.webex.com/pdf/tollfree\\_restrictions.pdf](https://www.webex.com/pdf/tollfree_restrictions.pdf)

At this meeting, the contractor will submit his schedule of construction operations. The presence of your representative is required so that the impact of this project on your facilities may be discussed.

Also, Project Safety & Health Plan shall be submitted to the Department at the meeting by the prime contractor.

The contractor's EEO officer and Project Site representative are required to attend. The **required form(s) necessary for the above-mentioned are as follows**. Please review the form(s) prior to this meeting and bring with you completed:

- **AAP 35A**  
Prime, all subcontractors and composite of workforce for entire project with minority and female participation identified.
- **Detailed copy of anticipated work schedule for the prime and any subcontractors.**
- **Current Year Company EEO Policy signed and dated.**
- **A hard copy of your AAP 15 is no longer required *but* must be completed in EBO for the prime contractor and all subcontractors you may be using.**

To maximize the benefits of the meeting, it is necessary that the contractor's representatives familiarize themselves with the relevant provisions before the meeting is held. Failure to do so may result in postponement of the meeting to a later date.

If item 691 is included in this contract, the following documents must be completed for this contract and presented for review and discussion at the meeting.

1. Workforce and Training Utilization Schedule
  2. Monthly Training Progress Report (except for the evaluation portion)\*
  3. OJT/Apprenticeship Program\*
  4. JT 401 (for apprentices only)\*
  5. Cost analysis of item 691
- \*One (1) for each individual

If any of the information listed above is not available at the time of the preconstruction meeting, the contractor will be required to return to the Regional Office for a rescheduled meeting. All forms must be submitted to the Regional Compliance Specialist as soon as it is available in accordance with Section 691-3.03(2).

Please be advised that attendance at this meeting and receipt of the Workforce and Training Utilization Schedule are prerequisites to commence work on the contract.

If you have any questions concerning the content or scheduling of the meeting, please contact me at (716) 847-3200.

Sincerely,

Daniel W. Paskie, P.E.  
Regional Construction Engineer

Original Signed By:  
L.S. Bevilacqua

BY: L S Bevilacqua, P.E.  
Associate Construction Engineer

DWP/LSB/pm

Union Concrete & Construction Corp  
June 8, 2020  
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**Outside**

U.S. Department of labor – OSHA Division – M. Scime  
Public Service Commission  
Dig Safely, Inc. – A. Schettine  
NITTEC – M. Smith  
Town of Gerry  
Town of Charlotte ✓  
Town of Stockton  
Town of Ellicott  
Village of Sinclairville  
Chautauqua County  
J. DeGoyler, DFT Communications  
K. Urbanski, National Grid  
T. Ahlstrom, Windstream Services  
C. Bugman, PPP Future Development, Inc.  
K. Roades, Emkey Gatherings